

Dear Parent / Carer,

Musical Instrument Loan – Information, Terms & Conditions

We are pleased to be able to provide a musical instrument for your son/daughter to use for their tuition provided through the Bath & North East Somerset Music Service. The instruments we hold in stock are valuable and will need to be looked after.

You are strongly advised to insure the musical instrument on an “All Risks” basis and for its full replacement value. Please check that it is covered by your general household insurance to include use outside the home. If the instrument is lost or damaged you are liable for the cost of the replacement.

The instrument:

- is for use only by your child. Together with its accessories, it must always be used with care and placed in its case when not in use.
- when not required at School/Music Centre, must be kept at home and stored in a safe place where it will not be damaged.
- hire charge is payable termly on receipt of an invoice.
- must be kept away from heat and damp.
- must be maintained in good playing conditions. Parents / carers and pupils must take every care to ensure that the instrument is not lost or damaged.
- should only be repaired by specialist firms recommended by the Music Service. All damage or losses must be reported immediately to the Instrumental Teacher/head of music centre who will arrange for appropriate action to be taken.
- must be brought to school/music centre as required.
- may be withdrawn at any time at the discretion of the Music Service.

When our Instrument is no longer required, the Instrument needs to be returned to the Music Service Office in Keynsham Civic Centre in the first instance. If this is not possible, Parents/Carers need to contact the Music Service to make an alternative arrangement.

Parents/Carers will continue to be charged for Hire until our Instrument is returned.

If you agree to the terms and conditions detailed in this letter please complete the on line application form.

Supported using public funding by



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